

Anjanie Sukhnandan

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Pickering, ON

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EDUCATION

University of Waterloo

Bachelor of Honors Mathematics, Mathematical Studies with a Business Specialization

Waterloo, ON

Sept 2021 - Aug 2026

- Pursuing a **CFA** Designation; Actively Studying for Level I Exam
- Relevant Coursework: Intro to **Accounting**, Intro to Managerial Accounting, **Business** Law, Statistics (R, **Excel**), Economics, Computer Science (**Python**, Racket, SQL), Intro to **Cryptography**, Algorithmic Problem Solving

WORK EXPERIENCE

Intragrad

Executive Assistant & Financial Analyst

Toronto, ON

May 2025 - Present

- Prepared 2023-2024 **balance sheet** and **financial statements**, ensuring accuracy for year-end reporting
- Organized **invoices** and calculated **revenue** and **expenses** for submission to the company accountant along with assisted with filing the **corporate** T2 tax returns.
- **Analyzed** key performance **metrics** weekly, tracking co-op student productivity, inquiries, and application conversions
- Developed a 5-year **financial forecast** modeling best, worst, and mid-case growth scenarios

Marvel Recruiters

Financial Analyst

Toronto, ON

Nov 2024 - Feb 2025

- Assisting in analyzing financial data and creating **reports** to support decision-making processes
- Aiding in **budget preparation** and forecasting activities by gathering relevant information and assisting in financial modeling
- Conducting **research** on industry trends, market conditions, and financial benchmarks to provide insights for strategic planning

Win-Bar Insurance Brokerage

Administrator

Toronto, ON

May 2023 - Aug 2023

- Utilized TAMS (insurance management software) to maintain accurate records and streamline the renewal process, completing over 1000+ renewals in automobile and home insurance policies
- Analyzed policy coverage and identified gaps for clients through extensive knowledge of insurance policies and regulations
- Trained in **quoting** and comparing automobile insurance policies offered by partners such as Wawanesa, Intact, Aviva, Chubb, Northbridge, and Travelers Essentials

Stormflow Surfacing

Business Development

Stradford, ON

Sept 2022 - Dec 2022

- Created and **advertised** ~75+ posts on company **social media** to market to target audience
- **Analyzed** insights on **data** from social media, based on posts and their respective consumer interactions through HubSpot and Meta Business
- Created **monthly actuals** versus **budget sheets** in Excel to track company **growth**
- Resolved 404 issues pertaining to Google Analytics (post completion of official training)

Winners & HomeSense

Associate

Pickering, ON

Sept 2021 - Apr 2022

- Assisted approximately 100 **customers** in finding products, answering product-related questions, and offering recommendations
- Maintained regular stock and up-to-date knowledge of products and services
- Adapted to various roles within the store, including **cashier**, **sales**, and **customer service**, as needed

LEADERSHIP

Hindu Students Council

Vice President & Events Director

Waterloo, ON

Sept 2023 - Aug 2024

- Directed a team of event coordinators and volunteers, delegating tasks and overseeing the smooth operation of events
- Developed and implemented promotional strategies to increase event attendance and club membership through social media and campus outreach
- Negotiated with venues, catering services, and sponsors to secure resources and funding for events, including a large Diwali dinner event

ADDITIONAL INFORMATION

Proficiencies: Excel, Data Analysis, HubSpot, TAMS, Google Suits, Canva, MS Suites

Certifications: Finance Accelerator, Google Analytics